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From: Nagle, Austin (DPH)
Sent: Wednesday, May 24, 2006 8:58 AM
To: Bird, Ciranna (DPH); Brelsfoard, Samuel (DPH); Caloggero, Dina (DPH); Nawn, Kathleen (DPH); Grazioplene, Mariah (DPH); Greer, Garry (DPH); Pribeck, Kristen (DPH); DiNatale, Margaret (DPH); Cheung, Henry (DPH); Foley, Joan (DPH); Han, Linda (DPH); Janakiraman, Viji (DPH); Konomi, Raimond (DPH); Kopec, Leo (DPH); Madigan, Phyllis (DPH); Narasimhaswamy, Vasudha (DPH); Nassif, Julianne (DPH); Pettie, Jai (DPH); Ridley, Stephen (DPH); Sloutsky, Alex (DPH); Smole, Sandra (DPH); Stinson, Cynthia (DPH); Stowell, Marcia (DPH); Tisei, Nancy (DPH); Pandian, Guna (DPH); Walsh, Paul (DPH)
Subject: Time Cards

All –

This week's time cards are due by 11:00 am on Thursday. Please complete your time card for the week prior to Thursday morning. Thanks, Austin

From: Cormier, Carol (EHS)
Sent: Tuesday, May 23, 2006 3:29 PM
To: Borne, Alan (DPH); Borne, Deborah (DPH); Fausett, Gary (DPH); Jacobsen, Patricia (DPH); Jankauskas, Paul (DPH); Nagle, Austin (DPH); Nassif, Julianne (DPH); Nawn, Kathleen (DPH); Peppe, Joseph (DPH); Pribeck, Kristen (DPH); Ridley, Stephen (DPH); Salem, Sharon (DPH); Salemi, Charles (DPH); Saunders, Della (DPH); Stevenson, Allan (DPH); Walsh, Paul (DPH); Beck, Ann (DPH); Cochran, Jennifer (DPH); Dooley, Jacqueline (DPH); Hernandez, Rosa (DPH); Izzi, Marcia (DPH); Lancto, Denise (DPH); McGeown, Catherine (DPH); Morrison, Robert (DPH); Shirley, Jean (DPH); Som, Sunna (DPH)
Subject: Time Logs

Hi,

The time logs will be due on Thursday because of the Monday holiday and the fact that it is a "crunch week". Please have your time logs in the basket outside my office by 11:00. Also, if you have any adjustments please send them on Friday. Adjustments made after Friday not be reflected in the pay advice we receive on June 2nd. Thanks and let me know if you have any questions.

Carol